



**In House Apparel & Promotions, Inc.**

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Contact Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Today's Date: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Phone: \_\_\_\_\_

Type/Brand of Apparel: \_\_\_\_\_ Art Proof Needed By:

\_\_\_\_\_

Print \_\_\_\_\_ Embroidery \_\_\_\_\_ (Check One) Garment Color: \_\_\_\_\_

Ink/Thread Color(s): \_\_\_\_\_

Location of Design(s) (Check All That Apply): Full Front \_\_\_\_\_ Full Back \_\_\_\_\_ Left Chest \_\_\_\_\_

Right Chest \_\_\_\_\_ Neck Print \_\_\_\_\_ Sleeve Print (Specify L or R): \_\_\_\_\_ Other: \_\_\_\_\_

Quantity and Sizes (Specify qty. next to each size): \_\_\_\_\_ YS \_\_\_\_\_ YM \_\_\_\_\_ YL

\_\_\_\_\_ S \_\_\_\_\_ M \_\_\_\_\_ L \_\_\_\_\_ XL \_\_\_\_\_ 2X \_\_\_\_\_ 3X \_\_\_\_\_ 4X

\_\_\_\_\_ Other (Specify): \_\_\_\_\_ Total Quantity: \_\_\_\_\_

Artwork and Lettering (Describe artwork or logo to be used including lettering style, font, etc. If you have a specific design, please attach a copy): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Selling Price/Garment: \_\_\_\_\_ Digitizing Charges: \_\_\_\_\_

Special Instructions (Personalization, numbering, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*Please use one sheet for each type of garment to be printed/embroidered\*\***